



## CAREPARTNERS OF CT (16307) EDI ENROLLMENT INSTRUCTIONS

### WHICH FORM(S) SHOULD I DO?

- Emdeon EDI Enrollment Form
- CarePartners of Connecticut EDI Set-Up

### WHERE SHOULD I SEND THE FORM(S)?

- Email the **Change Healthcare EDI Enrollment form** to [batchenrollment@changehealthcare.com](mailto:batchenrollment@changehealthcare.com)
- Email the **CarePartners EDI Set-Up form** to [EDI\\_CT\\_Operations@carepartnersct.com](mailto:EDI_CT_Operations@carepartnersct.com)

### WHAT IS THE TURNAROUND TIME?

- Turn-around time is approximately 10 days.

Payer Information					
CPID	Payer ID	Payer	Type	Est Days	Multi CH
Special Enrollment Instructions					
Vendor Information					
Submitter ID	Submitter Name				
Provider Information					
Tax ID	NPI	Provider Number	Name		
Address			City	State	Zip
Contact Name				Contact Phone	
Contact Email Address					
Confirmation Addresses					
Primary Email Address			Secondary Email Address		
Report Method					
TSO ID	Report Type	Communication Protocol/Output	Report Format	Site ID	

## EDI Set-Up Form

Completed forms can be sent to [EDI\\_CT\\_Operations@carepartnersct.com](mailto:EDI_CT_Operations@carepartnersct.com) or faxed to 617-972-1011. EDI Operations will contact you after this information is verified to initiate electronic transactions. Please contact EDI Operations at 888-631-7002, ext. 52994 if you have any questions regarding this form.

### PRACTICE , ACCOUNT AND TRANSACTION INFORMATION

**Practice Type:**    Solo                       Group                       Billing Service                       Hospital/Facility  
**Type of account:**    New                       Existing (indicate changes below)  
**Transaction Type:**    837 Institutional claim       837 Professional claim

### INFORMATION ON SOLO, GROUP, BILLING SERVICE CLIENT(S), HOSPITAL/FACILITY

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP code: \_\_\_\_\_  
 Office contact: \_\_\_\_\_ Practice Tax ID: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Practice Management System/Computer Vendor: \_\_\_\_\_  
 Vendor Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

### PAYMENT INFORMATION (IF DIFFERENT FROM ABOVE)

Name of payee: \_\_\_\_\_ National Provider ID:   
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP code: \_\_\_\_\_  
 Payee tax ID: \_\_\_\_\_

### PROVIDER INFORMATION

Name of Provider	National Provider ID