WHICH FORMS SHOULD I COMPLETE?

- **Eastpointe EDI Enrollment Form**

WHERE SHOULD I SEND THE FORM(S)?

- Email to support@eastpointe.net

HOW DO I CHECK STATUS?

- Send an email to support@eastpointe.net to confirm you are approved to submit electronic claims via Office Ally.

- **Once you receive confirmation that you've been linked to Office Ally, you may begin submitting your claims electronically.**

- This payer automatically returns electronic remittance files once claim submission begins.

EASTPOINTE

EDI ENROLLMENT/CHANGE/TERMINATION FORM

Eastpointe requires EDI enrollment to exchange EDI files (837P, 837I, 835) with vendors/providers, billing agents and /or clearing houses.

Instructions:

Ensure you are an active vendor/provider of the Eastpointe vendor/provider network. If you have questions about your contract status with Eastpointe, please contact our Network Operations Department by email at networkoperations@eastpointe.net .

Once you are part of Eastpointe's vendor/provider network and have an active contract you can enroll to exchange EDI files with us. Please complete the form below and email this document to support@eastpointe.net.

If you are a new vendor/provider, billing agent or clearinghouse and you have never tested with Eastpointe you will be contacted after this form is received to set up file testing.   You will be provided with a submitter ID at that time if one isn't on file with Eastpointe.

This form will enroll you to submit 837P and/or 837I and will automatically set you up to receive 835 ERA/RA files.

Once this form is processed, confirmation will be provided on the support ticket, and you may begin submitting claims.

**Note:

Eastpointe's receiver ID is: 08044

Agency Name as contracted with Eastpointe:	
Tax-ID Number for Agency:	
Billing NPI Numbers that will be billed:	
Attending NPI numbers that will be billed:	
Provider Contact:	

Provider Contact Email:	
Provider Contact Phone Number:	
Clearinghouse/Billing Agent Contact:	Client Services
Clearinghouse/Billing Agent Contact Email:	Support@officeally.com
Clearinghouse/Billing Agent Contact Phone Number:	360-975-7000 opt. 1
Effective date:	
Termination date: (only use this when you are no longer planning to send EDI files to Eastpointe)	
Are you requesting to change to a new billing entity/clearinghouse? (We will terminate the existing billing entity/clearinghouse on file)	
If you are requesting a change to another billing entity/clearinghouse what date should the change become effective?	
Person Filling Out this Form	
Email of person filling out this form	

Note: To protect our members ePHI, providers are responsible for notifying Eastpointe when there is a clearinghouse change or termination.