

WHAT FORM(S) SHOULD I DO?

- Log into your <u>Nevada Medicaid EVS</u> account
 - o If you do not already have an account, click on "Register Now"
 - Follow the instructions outlined in the <u>Provider Quick Reference Guide</u>
 - Under Manage Account select "Add Registered Trading Partner" (click here for User Manual)
 - Trading Partner Name: Office Ally
 - Trading Partner ID: 22353239
 - Select the transactions (837P/835) you would like to be activated and click "Submit"
 - Confirm Office Ally as a Trading Partner
- Once you have confirmed the Trading Partner, you are approved.

WHEN CAN I BEGIN SUBMITTING CLAIMS?

- Once you receive confirmation that you've been linked to Office Ally, you may begin submitting your claims electronically.