

WHAT FORM(S) SHOULD I DO?

- Electronic Remittance Advice (ERA) Authorization Agreement
 - o Clearinghouse Name: Office Ally
 - o Clearinghouse Contact First Name: Customer
 - Clearinghouse Contact Last Name: Support
 - o Contact Person Telephone Number: 360-975-7000 opt 1
 - Email Address: <u>Support@officeally.com</u>

WHERE SHOULD I SEND THE FORM(S)?

• The Electronic Remittance Advice (ERA) Authorization Agreement is submitted online.

WHAT IS THE TURNAROUND TIME?

• Standard processing time is 5-7 business days.

HOW DO I CHECK STATUS?

• To check on the status of your enrollment, call (888) 633-4055.