

WHICH FORMS SHOULD I COMPLETE?

- [EDI Enrollment Form for Electronic Claim \(837\) Submission](#)

WHERE SHOULD I SEND THE FORM(S)?

- Email to administepproviderenrollment@administep.com

WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 14 business days.

HOW DO I CHECK STATUS?

- After the two week processing time, you may call (214) 440-3141 or email administepproviderenrollment@administep.com to verify if you have been approved for EDI claim submissions.
 - o **ERAs will be activated as soon as EDI enrollment is complete.**