BCBS OF MICHIGAN (00710 – PART B) PRE-ENROLLMENT INSTRUCTIONS

WHAT FORM(S) SHOULD I DO?

- [Trading Partner Agreement](#)

    o In order to access this application, you will need to obtain a username and password. If you do not have a login username and password, click on the "Request a user ID and password now" link on the Trading Partner Agreement screen.

    o You will be required to enter Office Ally's Submitter ID which is **C0IPZ**.

    o You will receive a confirmation email from BCBS Michigan confirming receipt of your application. This is not an approval, but rather an acknowledgement that your application was received and is being processed.

    o For full step-by-step instructions [click here](#).

WHAT IS THE TURNAROUND TIME?

- Standard processing time is 24-48 hours.

HOW DO I CHECK STATUS?

- Call 1-800-542-0945, option 3 and have your Billing NPI available. Ask if your Billing NPI has been linked to Office Ally's submitter ID **C0IPZ**.

- If you have been linked, you MUST call Office Ally at 360-975-7000 option 1 or email us at Support@officeally.com and notify us of the approval BEFORE submitting any claims for electronic transmission.

ERA ENROLLMENT

- In order to receive ERAs from BCBS Michigan through Office Ally, make sure you complete the ERA enrollment section once logged into your BCBS account.