

**WHICH FORMS SHOULD I COMPLETE?**

- [EDI Enrollment Form](#)
  - o Complete Section I with Provider Information
  - o Complete Section IV – Electronic Transmission Acknowledgement

**WHERE SHOULD I SEND THE FORM(S)?**

- Email to [eBusiness\\_service@BCBST.com](mailto:eBusiness_service@BCBST.com); or
- Fax the form to (423-535-7523)

**WHAT IS THE TURNAROUND TIME?**

- Standard Processing Time is 15-30 Business Days.

**HOW DO I CHECK STATUS?**

- Approval notices will be sent directly to the provider's office. To check the status, you may contact the payer at 800-924-7141 to ask if your Provider ID has been linked to Office Ally (**330897513**).
- **Once you receive confirmation that you've been linked to Office Ally, you may begin submitting your claims electronically.**