



CAREPARTNERS OF CT (16307) EDI ENROLLMENT INSTRUCTIONS

WHICH FORM(S) SHOULD I DO?

- Emdeon EDI Enrollment Form
- CarePartners of Connecticut EDI Set-Up

WHERE SHOULD I SEND THE FORM(S)?

- Email the **Change Healthcare EDI Enrollment form** to batchenrollment@changehealthcare.com
- Email the **CarePartners EDI Set-Up form** to EDI_CT_Operations@carepartnersct.com

WHAT IS THE TURNAROUND TIME?

- Turn-around time is approximately 10 days.

Payer Information					
CPID	Payer ID	Payer	Type	Est Days	Multi CH
Special Enrollment Instructions					
Vendor Information					
Submitter ID	Submitter Name				
Provider Information					
Tax ID	NPI	Provider Number	Name		
Address			City	State	Zip
Contact Name				Contact Phone	
Contact Email Address					
Confirmation Addresses					
Primary Email Address			Secondary Email Address		
Report Method					
TSO ID	Report Type	Communication Protocol/Output	Report Format	Site ID	

EDI Set-Up Form

Completed forms can be sent to EDI_CT_Operations@carepartnersct.com or faxed to 617-972-1011. EDI Operations will contact you after this information is verified to initiate electronic transactions. Please contact EDI Operations at 888-631-7002, ext. 52994 if you have any questions regarding this form.

PRACTICE , ACCOUNT AND TRANSACTION INFORMATION

Practice Type: Solo Group Billing Service Hospital/Facility
Type of account: New Existing (indicate changes below)
Transaction Type: 837 Institutional claim 837 Professional claim

INFORMATION ON SOLO, GROUP, BILLING SERVICE CLIENT(S), HOSPITAL/FACILITY

Name: _____
 Address: _____
 City: _____ State: _____ ZIP code: _____
 Office contact: _____ Practice Tax ID: _____
 Telephone: _____ Fax: _____
 Email Address: _____
 Practice Management System/Computer Vendor: _____
 Vendor Contact Name: _____ Telephone: _____

PAYMENT INFORMATION (IF DIFFERENT FROM ABOVE)

Name of payee: _____ National Provider ID:
 Address: _____
 City: _____ State: _____ ZIP code: _____
 Payee tax ID: _____

PROVIDER INFORMATION

Name of Provider	National Provider ID