

DMERC REGION B (17003) EDI-ENROLLMENT INSTRUCTIONS

WHICH STATES ARE COVERED UNDER DMERC REGION B?

IL, IN, KY, MI, MN, OH, WI

WHICH FORMS SHOULD I COMPLETE?

- Online Enrollment through link: <u>CEDI Guided Enrollment</u>
 - o If you need assistance in completing enrollment, find the <u>payer's instructions here</u>.
- Read the Attestation and click **Accept**
- Choose I am a **Supplier**
- Choose I want to allow a Clearinghouse to submit claims on my behalf
- Complete the Provider's information in the Supplier Information section
- Check the box for Claim Submission (ASC X12 837)
 - If you want Office Ally to receive your ERAs, also check Payment Remittance Advice (ASC X12 835).
- Select **Trading Partner Information**: Link to Clearinghouse. Office Ally's Trading Partner ID is **D08607469**
 - o Enter Clearinghouse Contact details below:

First Name: CaraLast Name: Trahey

• Email: <u>PayerEnrollment@officeally.com</u>

Phone Number: (360) 975-7000

- Complete all remaining required fields
- Click Submit
- Once the CEDI Enrollment Packet is submitted, a confirmation screen will appear with the assigned Packed ID (PID) Number. Make sure to print a copy of the enrollment packet for your records. An acknowledgment email will be generated and sent back to the email address on the form.

WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 2-3 weeks

HOW DO I CHECK STATUS?

- You may check status at any time using the <u>CEDI Enrollment Status Tool</u>
- Once you receive confirmation that you've been linked to Office Ally, you may begin submitting your claims electronically.