

DMERC REGION C (00885) EDI-ENROLLMENT INSTRUCTIONS

WHICH STATES ARE COVERED UNDER DMERC REGION C?

- AL, AR, CO, FL, GA, LA, MS, NM, NC, OK, SC, TN, TX, VA, WV, Puerto Rico, US Virgin Islands

WHICH FORMS SHOULD I COMPLETE?

- Online Enrollment through link: CEDI Guided Enrollment
 - o If you need assistance in completing enrollment, find the payer's instructions here.
- Read the Attestation and click **Accept**
- Choose I am a **Supplier**
- Choose I want to allow a Clearinghouse to submit claims on my behalf
- Complete the Provider's information in the Supplier Information section
- Check the box for Claim Submission (ASC X12 837)
 - If you want Office Ally to receive your ERAs, also check Payment Remittance Advice (ASC X12 835).
- Select **Trading Partner Information**: Link to Clearinghouse. Office Ally's Trading Partner ID is **C08502116**
 - o Enter Clearinghouse Contact details below:

First Name: CaraLast Name: Trahey

Email: <u>PayerEnrollment@officeally.com</u>

Phone Number: (360) 975-7000

- Complete all remaining required fields
- Click **Submit**
- Once the CEDI Enrollment Packet is submitted, a confirmation screen will appear with the assigned Packed ID (PID) Number. Make sure to print a copy of the enrollment packet for your records. An acknowledgment email will be generated and sent back to the email address on the form.

WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 2-3 weeks

HOW DO I CHECK STATUS?

- You may check status at any time using the CEDI Enrollment Status Tool
- Once you receive confirmation that you've been linked to Office Ally, you may begin submitting your claims electronically.