

DENTI-CAL (94146) ENROLLMENT INSTRUCTIONS



HOW LONG DOES PRE-ENROLLMENT TAKE?

- Standard processing time is approximately 4 to 6 weeks.

WHERE SHOULD I SEND THE FORMS?

- Mail the original forms to (DO NOT FAX OR EMAIL):

**Medi-Cal Dental Program
Provider Enrollment
P.O. Box 15609
Sacramento, CA 95852-0609**

WHAT FORMS DO I NEED TO COMPLETE?

- [EDI Application Agreement](#)
- [Provider Service Office Electronic Data Interchange Option Selection Form](#)
- [ERA Enrollment Form \(Required for EDI Submission\)](#)

WHO CAN SIGN THE FORMS?

- Requires provider's signature or president, CEO, or owner of a group in **BLUE INK!**
 - Signature must be original
 - Signature must be in BLUE ink
 - Signature must be by provider or owner on file at Medi-Cal as authorized to sign
 - Medi-Cal will not accept signatures in black ink or signatures from office managers or billers
 - DO NOT use white out

HOW DO I CHECK STATUS?

- For assistance in completing forms or checking on status, contact EDI Support at (916) 853-7373 or by email to denti-caledi@delta.org. Ask if your EDI Application has been approved and that your NPI is linked to Office Ally's Submitter ID **OFFICEALLY**.
- Once approved you **MUST** call Office Ally at (360) 975-7000 Option 1 and let us know before submitting claims.