

MEDICAID MICHIGAN (00111) PRE-ENROLLMENT INSTRUCTIONS



WHAT FORM(S) SHOULD I DO?

- Medicaid Michigan's enrollment process is completed online.
 - Prior to enrolling you must first create a CHAMPS account within their Single Sign-On system
 - Go to <https://milogintp.michigan.gov/>
 - Click the "Sign Up" button
 - Follow the registration process by completing all required fields
 - Once you have created the CHAMPS account, log into your account to start the enrollment process
 - For Individual providers, follow the instructions outlined [here](#)
 - When you get to Step 7: Associate Billing Agent, enter Office Ally's Billing Agent ID **7053205**.
 - For Group providers, follow the instructions outlined [here](#)
 - When you get to Step 5: Associate Billing Agent, enter Office Ally's Billing Agent ID **7053205**.
 - To activate ERA's, complete Step 9: 835/ERA Enrollment Form

WHAT IS THE TURNAROUND TIME FOR ENROLLMENT?

- Standard processing time is 1 week.

HOW DO I CHECK STATUS?

- Log into your CHAMPS account to view the enrollment status.
- Once you receive confirmation that you've been linked to Office Ally, you must email support@officeally.com with the below information prior to submitting claims electronically.

Email Subject: Medicaid Michigan (00111) - EDI Approval

Body of Email:

Please log my EDI approval for Medicaid Michigan.

- Provider Name
- NPI
- Tax ID