

# MEDICAID RHODE ISLAND (MCDRI) EDI ENROLLMENT INSTRUCTIONS



## WHERE SHOULD I SEND THE FORM(S)?

- Send email to [info@officeally.com](mailto:info@officeally.com) with “Medicaid RI EDI Enrollment” in the Subject Line.
- If you want Office Ally to receive your ERA’s let us know.
  - Provide the following information:
    - Provider Name:
    - Address:
    - Phone:
    - Email:
    - Billing NPI:
    - TIN:
    - ERA: Yes or No

## WHAT IS THE TURNAROUND TIME FOR ERA ENROLLMENT?

- Standard processing time is 2-4 business days.

## HOW DO I CHECK STATUS?

- Send an email to [info@officeally.com](mailto:info@officeally.com) asking if your NPI has been linked to Office Ally for submissions to Medicaid RI.