

WHICH FORMS SHOULD I COMPLETE?

- Providers can complete the EDI Express Enrollment online by clicking [here](#).
 - o Select that you are a healthcare provider
 - o Select the EDI transaction: 5010 837 Professional Claim Inbound (CMS 1500)
 - o Enter Office Ally's Trading Partner ID **ZH2C0000** and click Validate
 - o Select INDIANA J8 B
 - o Review the Mock Agreement
 - o Complete the contact information
 - o Enter the following information for Clearinghouse Information:
 - Name: Office Ally
 - First Name: Enrollment
 - Last Name: Department
 - Contact Title: Payer Enrollment Management
 - Phone Number: (360) 975-7000
 - Email: payerenrollment@officeally.com
 - o Enter your Business Information
 - Use a **valid physical address** for the business
 - Enter the provider identifying information (Tax ID/NPI/PTAN)
 - Click **Complete & Submit** to sign the agreement

WHAT IS THE TURNAROUND TIME?

- You will receive an email with confirmation of your enrollment with 30-45 minutes.

HOW DO I CHECK STATUS?

- **Once you receive confirmation that you've been linked to Office Ally, you may begin submitting your claims electronically.**