



J5 NATIONAL PART A (05901) PRE-ENROLLMENT INSTRUCTIONS

WHICH FORM(S) SHOULD I DO?

- Providers can complete the EDI Express Enrollment online by clicking [here](#).
 - Select that you are a Healthcare Provider
 - Select the EDI Transaction which you will be submitting:
 - 5010 837 Institutional Claim Inbound (UB-04)
 - Enter Office Ally's Trading Partner ID **98366** and click Validate
 - Select **J5 NATIONAL**
 - Review the Mock Agreement
 - Complete the contact information
 - Enter the following information for the Clearinghouse Information:
 - Name: Office Ally
 - First Name: Customer
 - Last Name: Service
 - Contact Title: Customer Service
 - Phone Number: (360) 975-7000
 - Email: Support@officeally.com
 - Enter your business information
 - Use a valid physical address for the business
 - Enter the requested Provider information
 - Click Complete & Submit to sign the agreement

WHAT IS THE TURNAROUND TIME?

- You will receive an email with confirmation of your enrollment within 30-45 minutes

HOW DO I CHECK STATUS?

- Once you receive confirmation that you have been linked to Office Ally, you **MUST** email Support@officeally.com with the below information PRIOR to submitting claims electronically

Email Subject: J5 National Part A (05901) – EDI Approval

Body of Email:

Please log my EDI approval for J5 National Part A.

- Provider Name
- NPI
- Tax ID