



# Office Ally

## PARTNERSHIP HEALTHPLAN OF CA (CPP08) EDI-ENROLLMENT INSTRUCTIONS

### WHICH FORMS SHOULD I COMPLETE?

- [837 Claims Enrollment & Payer Agreement](#)
- [835 ERA Enrollment & Payer Agreement](#)

### WHERE SHOULD I SEND THE FORM(S)?

- Email to [EDI-Enrollment-Testing@partnershiphp.org](mailto:EDI-Enrollment-Testing@partnershiphp.org)

### WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 4-6 weeks.

### HOW DO I CHECK STATUS?

- Notice of Approval will be emailed to the provider and Office Ally.
- Once you receive confirmation that you have been linked to Office Ally, you **MUST** email [payerenrollment@officeally.com](mailto:payerenrollment@officeally.com) PRIOR to submitting claims electronically.
  - o **Email Subject:** Partnership HealthPlan of CA (CPP08)– EDI Approval
  - o **Body of Email:** Please log my EDI approval for Partnership HealthPlan of CA.
    - Provider Name:
    - Provider NPI:
    - Provider TIN:
    - Medicaid Provider ID (if applicable):
- If testing is required prior to submitting claims, the payer will notify via email and request 2-3 test claims to pass.