

WHICH FORMS SHOULD I COMPLETE?**Enrollment for the 270 transaction is a two-step process:**

1. As a provider, you must contact the payer provider services at (702) 242-2077 (or Too Free 800-745-7065) to register.
2. ***Once you have completed step 1***, you must complete the **Optum Medical Network - Transaction Enrollment Form** (Pg. 2)

WHERE SHOULD I SEND THE FORM(S)?

- Email the **Optum Medical Network - Transaction Enrollment Form** to payerenrollment@officeally.com
 - o Please list the following as the **Subject Line** in your email: **Spectera UHC Vision – 270 Enrollment - (Insert NPI)**
 - o You will receive an auto-generated email returning a case number for your submission to payerenrollment@officeally.com. You will need this case number to follow up on status.

WHAT IS THE TURNAROUND TIME?

- Standard processing can take up to 14 Business Days

HOW DO I CHECK STATUS?

- Once Office Ally has processed your form in step 2, you will receive confirmation response via your case email letting you know the process is complete.



TRANSACTION ENROLLMENT INSTRUCTIONS

PAYER ID:

PAYER NAME:

TRANSACTIONS: Inst. Claims Prof. Claims ERA Eligibility Claim Status

Please see below for enrollment instructions. For questions, please call our customer service center at (800) 282-4548 or you may open a support ticket through the application.

Enter Provider Information (print or type)		
Provider/Organization Name		
Provider Tax ID		Provider/Group NPI
Availity Customer ID	Provider Legacy ID (if available)	
Provider Billing Address		
City		State Zip
Authorized Name		Phone
Email Address		
Online Enrollment Completed Date (if applicable)		

Enrollment Instructions

OPTUM HEALTH VISION requires registration of providers prior to submitting 270/276 eligibility requests. Please contact provider services at (702) 242-7088 or Toll Free (800) 745-7065. to register.

Check this box to confirm you have called the above number to register.

Submission Instructions

Once the enrollment is associated with the Trading Partner (Clearinghouse), please update the enrollment status as "Complete" in the Availity portal.