UNIVERSITY HEALTH ALLIANCE (UHA01) PART A PRE-ENROLLMENT INSTRUCTIONS

WHAT FORM(S) SHOULD I DO?

- EDI 837I Institutional Claim Registration Form
- ERA Request Form
  - *Complete only if you'd like Office Ally to receive your ERA's*

WHERE SHOULD I SEND THE FORM(S)?

- Please fax, email, or mail the **EDI 837I Institutional Claim Registration** form to:
  - Fax: (877) 269-5568
  - Email: hipaa-edi@uhahealth.com
  - Mail to: University Health Alliance (UHA)
    Attention: Information Services
    700 Bishop Street, Suite 300
    Honolulu, HI 96813

WHAT IS THE TURNAROUND TIME FOR ENROLLMENT?

- The turnaround time is approximately 1 week.

HOW DO I CHECK STATUS?

- Office Ally and the submitter will be notified via email of the approval.
- You can also call UHA at (808) 535-5981 and ask for the status of your enrollment.