



VIRGINIA PREMIER HEALTH PLANS (VAPRM) EDI ENROLLMENT

WHAT FORM(S) DO I NEED TO DO?

- Virginia Premier Health Plans EDI Enrollment Form

WHERE DO I SEND THE FORM(S)?

- Email to enrollmentadmin@officeally.com

WHAT IS THE TURNAROUND TIME?

- Once Office Ally receives your EDI enrollment form, we will process the request within 24-48 hours.
 - **Note:** Incomplete forms will delay the enrollment process, every field is required.
- After the payer has received all necessary paperwork, turnaround time can take 15-30 business days.

HOW DO I CHECK STATUS?

- Send an email to enrollmentadmin@officeally.com with the following information:
 - **Subject: VAPRM EDI Enrollment Status**
 - NPI
 - Tax ID
 - Date enrollment was submitted



VIRGINIA PREMIER HEALTH PLANS (VAPRM) EDI ENROLLMENT FORM

Email this form to enrollmentadmin@officeally.com. Please make sure to print legibly and to complete this form in its entirety. You risk delaying enrollment if the application is unreadable or incomplete. All fields in **bold** are **required**.

PROVIDER INFORMATION

Provider Name:

Provider Address:

City:

State:

Zip:

PROVIDER IDENTIFIERS INFORMATION

**Provider Federal Tax Identification Number
Employer Identification Number (EIN):**

National Provider Identifier (NPI):

PROVIDER CONTACT INFORMATION

Contact Name:

Telephone Number/Extension:

Email Address:

Fax Number:

Authorized Signature:

Note: Electronic Signature (Typed Name) of Person Submitting EDI Enrollment.