

AMERIHEALTH NON-HMO OF DELAWARE (93688) ERA ENROLLMENT INSTRUCTIONS



WHAT FORM(S) SHOULD I DO?

- Complete the online enrollment form ([click here](#))
 - Requestor Type: Add ERA (835)
 - Requester Information is the Provider's Information
 - Trading Partner Number (Professional): 9803461
 - Trading Partner Number (Institutional): 523387
 - Trading Partner Name – Office Ally
 - To activate ERA's, mark "Yes" under the "ERA?" section
- When finished, select "Add Provider" then "Continue"

WHAT IS THE TURNAROUND TIME FOR ENROLLMENT?

- Standard processing time for ERA enrollment is 15-30 business days.

HOW DO I CHECK STATUS?

- Call (800) 992-0246 and ask if you have been linked to Office Ally's trading partner number (9803461/523387) for ERA's.