

**WHICH FORMS SHOULD I COMPLETE?****The payer(s) require EFT Enrollment to retrieve ERA files.**

There are multiple steps to this 835 ERA enrollment:

- **Step 1:**
  - o Please navigate to the Avera portal:
    - [https://averasystemlink.org/EpicCareLink\\_PRD/common/epic\\_login.asp](https://averasystemlink.org/EpicCareLink_PRD/common/epic_login.asp) to complete the Electronic Funds Transfer Agreement.
- **Step 2:**
  - o After step one is completed, submit an email to [payerenrollment@officeally.com](mailto:payerenrollment@officeally.com) with:

**Subject:** Avera Health Plans\_Waystar\_ERA Enrollment

**Email Body:**

Please complete the ERA Enrollment for the following provider:

**Provider Name:**

**Provider NPI:**

**Provider TIN:**

**Provider Address:**

**Payer:** Avera Health Plans – 46045

**WHAT IS THE TURNAROUND TIME?**

- Standard Processing Time can take up to 10 business days.

**HOW DO I CHECK STATUS?**

If you have any questions regarding the EFT / ERA enrollment process, contact the payer at 1-888-322-2115.