



# BLUE CROSS BLUE SHEILD TENNESSEE (00890) ERA ENROLLMENT INSTRUCTIONS

## WHICH FORM(S) SHOULD I DO?

- **Online Enrollment:** [Payer Enrollment Services](#)
  1. Register for the tool by clicking on the “Begin Enrollment” button or click “Sign In” if you are already registered and would like to make changes.
  2. Once signed in, you will select BCBS TN and enter provider information. (Enter Group NPI, unless you are set up with an individual NPI. If not sure, you can enter in both.)
  3. During the enrollment process, select “Office Ally” from the drop-down list when asked.
  4. Submit the enrollment and wait for email confirmation.

## WHAT IS THE TURNAROUND TIME?

- Standard processing time is 15-45 business days.

## HOW DO I CHECK STATUS?

- Log in to the Provider Portal to check the status of your enrollment.

If you have any additional questions about their enrollment tool, please contact the Change Healthcare Support Team at 800-956-5190 Monday through Friday 8:00am to 5:00pm CST.