

# BLUE CROSS BLUE SHIELD KANSAS (47163) ERA ENROLLMENT INSTRUCTIONS



## WHAT FORM(S) SHOULD I DO?

- [ASK Change of Information \(Click here\)](#)
  - Complete all required fields
    - Trading Partner ID: 0006663
    - Vendor Name: Office Ally, Inc.
    - Vendor Contact Name: Customer Service
    - Telephone Number: (360) 975-7000
    - E-mail Address: [Support@officeally.com](mailto:Support@officeally.com)
  - Click on Submit

## WHAT IS THE TURNAROUND TIME FOR ENROLLMENT?

- Enrollment takes approximately 3 to 5 business days

## HOW DO I CHECK STATUS?

- Call (800) 472-6481 and ask if your NPI has been linked to Office Ally's Trading Partner ID for ERA's **0006663**.