

DMERC REGION A (16003) EDI-ENROLLMENT INSTRUCTIONS

WHICH STATES ARE COVERED UNDER DMERC REGION A?

CT, DE, District of Columbia, MA, ME, MD, NH, NJ, NY, PA, RI, VT

WHICH FORMS SHOULD I COMPLETE?

- Online Enrollment through link: <u>CEDI Guided Enrollment</u>
 - o If you need assistance in completing enrollment, find the payer's instructions here.
- Read the Attestation and click **Accept**
- Choose I am a **Supplier**
- Choose I want to allow a Clearinghouse to submit claims on my behalf
- Complete the Provider's information in the Supplier Information section
- Check the box for Health Care Claim (837 v5010A1)
 - If you want Office Ally to receive your ERAs, also check Health Care Claim Payment/Advice (835 v50101A1).
- Select Trading Partner Information: Link to Clearinghouse. Office Ally's Trading Partner ID is D08607469
- Complete all remaining required fields
- Click Submit
- Once the CEDI Enrollment Packet is submitted, a confirmation screen will appear with the assigned Packed ID (PID) Number. Make sure to print a copy of the enrollment packet for your records. An acknowledgment email will be generated and sent back to the email address on the form.

WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 2-3 weeks

HOW DO I CHECK STATUS?

- You may check status at any time using the CEDI Enrollment Status Tool
- Once you receive confirmation that you've been linked to Office Ally, you may begin submitting your claims electronically.