

# DMERC REGION A (16003) EDI-ENROLLMENT INSTRUCTIONS

## WHICH STATES ARE COVERED UNDER DMERC REGION A?

- CT, DE, District of Columbia, MA, ME, MD, NH, NJ, NY, PA, RI, VT

#### WHICH FORMS SHOULD I COMPLETE?

- Online Enrollment through link: <u>CEDI Guided Enrollment</u>
- Read the Attestation and click **Accept**
- Selected **Clearinghouse**: Office Ally's Trading Partner ID is **D08607469**
- Check the box for **Health Care Claim (837 v5010A1)** 
  - If you want Office Ally to receive your ERAs, also check Health Care Claim Payment/Advice (835 v50101A1).
- Complete all remaining required fields
- If you receive an "Important Notice" regarding ERA enrollment and it states your ERAs are already being routed to another entity, make sure to click **Yes** in order to redirect your ERAs through Office Ally. <u>If you do</u> not want to redirect the ERAs to Office Ally, click **No**.
- Read through the Terms and Conditions and Check ALL boxes
- Click Submit
- Once the CEDI Enrollment Packet is submitted, a confirmation screen will appear with the assigned Packed ID (PID) Number. Make sure to print a copy of the enrollment packet for your records. An acknowledgment email will be generated and sent back to the email address on the form.

# WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 2-3 weeks

## **HOW DO I CHECK STATUS?**

- You may check status at any time using the <a href="Mailto:CEDI Enrollment Status Tool">CEDI Enrollment Status Tool</a>
- Once your enrollment is approved, send an email to <a href="mailto:support@officeally.com">support@officeally.com</a> with the approved details below prior to submitting claims electronically:
  - Email Subject: DMERC Region A EDI Approval
    Please log my approval for DMERC Regional A (16003) with the following details:
    - Provider Name
    - NPI
    - TAX ID
    - PTAN