# AETNA BETTER HEALTH OF PENNSYLVANIA (23228) FFICE ERA ENROLLMENT INSTRUCTIONS

# WHICH FORM(S) SHOULD I DO?

- Aetna Better Health of Pennsylvania Electronic Remittance Advice (ERA) Enrollment Form
- Emdeon ERA Enrollment Form
  - o **NOTE:** This form is emailed to Office Ally, not to Emdeon.

## WHERE SHOULD I SEND THE FORM(S)?

- Fax the Aetna ERA form to (860) 262-7836 or email it to Medicaidfinance-PA@aetna.com
- Email the Emdeon ERA Enrollment form to support@officeally.com

### WHAT IS THE TURN AROUND TIME?

- Office Ally will process your Emdeon ERA Enrollment Form within 24-48 hours.
- Aetna will process your enrollment form within 10-15 business days.

### HOW CAN I CHECK THE STATUS OF MY ERA ENROLLMENT?

To check status, email <u>Medicaidfinance-PA@aetna.com</u>.

Phone: 360-975-7000 Fax: 360-896-2151