



## HALOS SYSTEMS (HALOS) ERA-ENROLLMENT INSTRUCTIONS

### WHICH FORMS SHOULD I COMPLETE?

- Halos Systems ERA Enrollment

### WHERE SHOULD I SEND THE FORM(S)?

- Email Page 2 to [payerenrollment@officeally.com](mailto:payerenrollment@officeally.com)
  - o **Email Subject:** Halos Systems\_ERA Enrollment Request\_(insert NPI)
  - o **Email Body:** Please process my attached ERA enrollment Form request for Meridian Pace.

### WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 5-10 Business Days.

### HOW DO I CHECK STATUS?

- If you have not received a status update within the allotted turnaround time frame, please email [payerenrollment@officeally.com](mailto:payerenrollment@officeally.com) with your auto-generated case# received when submitting the original email request.



## HALOS SYSTEMS (HALOS) ERA ENROLLMENT

### Provider Information

Provider Name:

Mailing Address:

City:

State:

Zip:

### Provider Identifier Information

Tax ID (TIN)/Employee Identification Number (EIN):

National Provider Identifier (NPI):

Provider Type (Individual or Group):

### Provider Contact Information

Contact Name:

Telephone Number:

Contact Email Address:

Fax Number:

### Submission Information:

Enrollment Type (New or Existing):

Authorized Signature:

*Note: Electronic Signature (type name) of Person Submitting ERA Enrollment.*