

HORIZON BCBS NEW JERSEY (22099) PRE-ENROLLMENT INSTRUCTIONS



WHAT FORM(S) SHOULD I DO?

- [Electronic Transaction Authorization Form](#) (**Professional** Claims)
- [Electronic Transaction Authorization Form](#) (**Institutional** Claims)
- [835 Electronic Remittance Advice \(ERA\) Enrollment Form](#)
 - *Only complete if you would like to receive Horizon ERA's via Office Ally*

WHERE SHOULD I SEND THE FORM(S)?

- Email form(s) to HorizonEDI@HorizonBlue.com; or
- Fax to (973) 274-4353; or
- Mail to
Horizon BCBS New Jersey
EDI Services PP-11C / Enrollment
3 Penn Plaza East
Newark, NJ 07105-2200

WHAT IS THE TURNAROUND TIME FOR ENROLLMENT?

- Approximately 1-2 weeks

HOW DO I CHECK STATUS?

- Please contact the EDI Service Desk by emailing HorizonEDI@HorizonBlue.com or calling **1-888-334-9242** weekdays, between 8 a.m. and 5 p.m., Eastern Time.
- Once you're notified of your EDI approval by Horizon directly, please email Support@officeally.com with the below information prior to submitting claims electronically.

Email Subject: Horizon BCBS New Jersey (22099) - EDI Approval

Body of Email:

Please log my EDI approval for Horizon BCBS New Jersey.

- Provider Name
- NPI
- Tax ID