

HUMANA (61101)

ERA ENROLLMENT INSTRUCTIONS



WHICH FORM(S) SHOULD I DO?

- ERA/EFT Set Up Request and Change Form (completed online)
 - Go to <https://www.humana.com/provider/support/hipaa/era>
 - Click on “Set up or change Humana EFT/ERA enrollment”
 - Two recent check samples are required to complete enrollment (check #, check amount, and check date)
 - It is recommended you enroll for both ERA and EFT, but ERA enrollment only is acceptable
 - File Delivery Type: Vendor
 - Clearinghouse Name: Office Ally
 - For additional assistance, please review Humana’s [ERA/EFT Help Guide](#) or [FAQs](#)

WHAT IS THE TURN AROUND TIME?

- You will receive an estimated completion date on the confirmation page after successfully submitting the request.

HOW CAN I CHECK THE STATUS OF MY ERA ENROLLMENT?

- To check the status of the ERA enrollment request, log into the same section where you enrolled, and choose **Status Inquiry** from the Request Type field.