



WHICH FORMS SHOULD I COMPLETE?

- Complete the online ERA Enrollment via this link:
 - o [IMCARE ERA Authorization Agreement](#)
- ERA Clearinghouse Information:
 - o Clearinghouse Name: **Office Ally**
 - o Clearinghouse Contact Name: **Cara Trahey**
 - o Contact Person Telephone Number: **360-975-7000**
 - o Email Address: payerenrollment@officeally.com
- Submission Information:
 - o If you have never previously received electronic remittance files, select **New Enrollment**.
 - o If you were previously receiving ERA files from another clearinghouse, select **Change Enrollment**.

WHERE SHOULD I SEND THE FORM(S)?

- Enrollment is completed online.

WHAT IS THE TURNAROUND TIME?

- Standard Processing Time can take up to 14 business days.

HOW DO I CHECK STATUS?

- If you have not received a remittance file within 30 business days, please email apclaims@primewest.org to check the status of the ERA enrollment linking to Office Ally.