Office Ally

MEDICAID MAINE (MCDME)
ERA-ENROLLMENT INSTRUCTIONS

WHICH FORMS SHOULD I COMPLETE?

- Log into your MainCare Account
    o Navigate to the *Trading Partner Tab*
    o Select *Account Maintenance*
    o Click on *Provider Associations*
    o In the *835* field, there is a drop down menu that allows you to choose the location for 835 delivery
    o Select *Office Ally (**METPID00022**)* as your clearinghouse
    o Upon completion, click the *Update* button

WHAT IS THE TURNAROUND TIME?

- Standard processing time is approximately 7 business days

HOW DO I CHECK STATUS?

- Call (866) 690-5585 or email MaineCareSupport@gainwelltechnologies.com to check on ERA enrollment status and confirm you are linked to Office Ally.