

MEDICAID VERMONT (MCDVT) ERA ENROLLMENT INSTRUCTIONS



WHAT FORM(S) SHOULD I DO?

- Department of Vermont Health Access 835 ERA Enrollment Form

WHERE SHOULD I SEND THE FORM(S)?

- Email form to vtedicoordinator@dxc.com
- The 835 ERA enrollment form can be mailed to:

DXC Technology
Attn: EDI Coordinator
PO Box 888
Williston, VT 05495

WHAT IS THE TURNAROUND TIME FOR ERA ENROLLMENT?

- Standard processing time is 7-14 business days.

HOW DO I CHECK STATUS?

- You can call (802) 879-4450 option 3 to verify if you are linked to Office Ally's Trading Partner ID 701101732.

Department of Vermont Health Access 835 ERA Enrollment Form

Provider Information (Completion Required)

Provider Name: _____

Provider Address

Street: _____

City: _____ State: _____ Zip Code: _____

Provider Identifiers

TIN/EIN: _____ NPI: _____

Assigning Authority (VT Medicaid ID): _____

Trading Partner ID: _____ Taxonomy Code: _____

Provider Contact Information (Completion Required)

Provider Contact Name: _____

Telephone Number (w/ Ext): _____

Email Address: _____

Billing Agent Information (If Applicable)

Provider Agent Name (Name of provider's authorized agent): _____

Agent Address

Street: _____

City: _____ State: _____ Zip Code: _____

Provider Agent Contact Name: _____

Telephone Number (w/Ext): _____

Email Address: _____

Electronic Remittance Advice Information

- NPI is the sort field for the Vermont Medicaid 835
- Method of Retrieval: Download from VT Medicaid Portal Website at <http://www.vtmedicaid.com/#/home>

Electronic Remittance Advice Clearinghouse Information (If Applicable)

Clearinghouse Name: _____

Electronic Remittance Advice Vender Information (If Applicable)

Vendor Name: _____

Submission Information (Completion Required)

Reason for Submission: New Enrollment Change Enrollment Cancel Enrollment

Authorized Signature: _____

Printed Name: _____ Title: _____

Return by E-mail vtedicoordinator@dxc.com or mail to DXC Technology, Attn: EDI Coordinator, PO Box 888, Williston, VT 05495. Direct all questions and status requests to the EDI Coordinator at 802-879-4450 (option 3).