

MERCY MARICOPA INTEGRATED CARE (33628) ERA ENROLLMENT INSTRUCTIONS

WHICH FORM(S) SHOULD I DO?

- Mercy Maricopa Integrated Care Electronic Remittance Advice (ERA) Enrollment Form
- Emdeon ERA Enrollment Form
 - o **NOTE:** This form is emailed to Office Ally, not to Emdeon

WHERE SHOULD I SEND THE FORM(S)?

- Fax the Mercy Maricopa ERA form to (860) 975-0841; or email it to MercyMaricopaProviderRelations@aetna.com
- Email the Emdeon ERA Enrollment Form to Support@officeally.com

WHAT IS THE TURNAROUND TIME?

- Aetna will process your enrollment form within 10-15 business days
- Office Ally will process your Emdeon ERA Enrollment Form within 24-48 hours

HOW DO I CHECK STATUS?

To check the status of your enrollment, email <u>MercyMaricopaProviderRelations@aetna.com</u>



EMDEON ERA ENROLLMENT FORM

In order to enroll to receive FRAs electronically from this payer, please fill out this form and return it via email

to Support@officeally.com, the Email Subject should read: Emdeon ERA Enrollment.
PAYER NAME AND PAYER ID:
PROVIDER INFORMATION:
Provider Name:
Provider Address:
PROVIDER IDENTIFIER INFORMATION:
Provider Federal Tax Identification Number (TIN) OR Employer Identification Number (EIN):
National Provider Identifier (NPI):
PROVIDER CONTACT INFORMATION:
Provider Contact Name:
Telephone Number:
Email Address:
ELECTRONIC REMITTANCE ADVICE INFORMATION:
Preference for Aggregation Of Remittance Data:
Note: Account Number Linkage to Provider Identifier. Must match preference for EFT payments.

SUBMISSION INFORMATION:

Reason for Submission:

Authorized Signature:

Note: Electronic Signature (typed name) of Person Submitting ERA Enrollment.