

# METROPOLITAN HEALTH PLAN 835/ERA PRE ENROLLMENT INSTRUCTIONS



## HOW DO I ENROLL WITH METROPOLITAN HEALTH PLAN TO RECEIVE ELECTRONIC REMITTANCE ADVICE?

- Email MHP Information Technology Department at [mhp.62Jra@co.hennepin.mn.us](mailto:mhp.62Jra@co.hennepin.mn.us) with the following information:
  - Name of your Electronic Clearinghouse: Office Ally
  - NPI# or UMPI#
  - Contact Person
  - Contact Phone Number

## HOW LONG DOES PRE ENROLLMENT TAKE?

- Standard processing time is 3 business days from receipt of the e-mail.
- During the transition Metropolitan Health Plan will continue to send paper EOBs.

IF YOU HAVE ANY QUESTIONS REGARDING ENROLLING TO RECEIVE ELECTRONIC REMITS AND/OR ARE INTERESTED IN ELECTRONIC PAYMENTS YOU CAN CONTACT MHP PROVIDER SERVICES AT 1-877-620-9090.