



# PROVIDENCE HEALTH PLAN (PHP01) ERA ENROLLMENT INSTRUCTIONS

## WHERE SHOULD I SEND THE FORM(S)?

- Send an email to [info@officeally.com](mailto:info@officeally.com) with the following information:  
Subject: Providence 835 Enrollment Request.
  - Provider Name
  - Tax ID
  - NPI Number
  - Contact Name
  - Contact Email

## WHAT IS THE TURN AROUND TIME?

- Standard Processing is 3-5 business days.

## HOW DO I CHECK STATUS ?

- Office Ally will notify you via email if your request was denied for any reason.