

ERA-ENROLLMENT INSTRUCTIONS

WHICH FORMS SHOULD I COMPLETE?

Send an email to <u>payerenrollment@officeally.com</u> as follows:

- i. Subject: Summacare Health Plan HMO (95202) ERA Enrollment_(insert your NPI)
- ii. Body: Please process the ERA Enrollment for Summacare Health Plan HMO with the below information:
 - 1. Provider Name:
 - 2. Provider NPI:
 - 3. Provider TIN:
 - 4. Physical Address (cannot be a PO Box):
 - 5. Payer: Summacare Health Plan HMO
 - 6. Payer ID: 95202

WHAT IS THE TURNAROUND TIME?

Standard Processing Time is approximately 14 business days.

HOW DO I CHECK STATUS?

Once Office Ally completes the enrollment registration with the vendor, you will receive a response back on your email once enrollment is finalized/complete.