

**WHICH FORMS SHOULD I COMPLETE?**

- Enrollment is a provider self-enrollment through WPS using the Enrollment Tool Optum PES through the following link: <https://payerenrollservices.com/>
- The ERA and EFT enrollment process requires providers to obtain a portal log on. If you do not already have one, you will be instructed to create a One Healthcare ID (OHID) login to begin the enrollment(s).
- Please complete the following steps:
  - o Click on the Begin Enrollment Button.
    - Clearinghouse: Choose **Office Ally TPID: 98366**

**WHERE SHOULD I SEND THE FORM(S)?**

- Enrollment is submitted online.

**WHAT IS THE TURNAROUND TIME?**

- Standard Processing Time can take up to 25 - 30 business days.

**HOW DO I CHECK STATUS?**

- You will receive an email response after you submit your enrollment request on next steps and how to check status of your enrollment(s).
- Should you have any questions related to your enrollment request, please contact their support team at [payerenrollmentservices@optum.com](mailto:payerenrollmentservices@optum.com)