

VAPCCC REGION 3 (VAP03) ERA/EFT PRE-ENROLLMENT INSTRUCTIONS



WHAT FORM(S) SHOULD I DO?

- [ERA Enrollment Request](#)
 - DEG 2: Trading Partner ID – 98366
 - DEG 7: Preference for Aggregation of Remittance Data – Should match EFT selection
 - DEG 7: Method of Retrieval – Clearinghouse
 - DEG 8: Clearinghouse Name – Office Ally
 - DEG 8: Clearinghouse Contact Name – Customer Service
 - DEG 8: Telephone Number – (360) 975-7000
 - DEG 8: Email Address: info@officeally.com
- [EFT Enrollment Request](#)
- Full ERA Instructions Available [HERE](#)

WHERE SHOULD I SEND THE FORM(S)?

- You can submit the forms electronically by clicking '**Submit**' when completing them online.

WHAT IS THE TURNAROUND TIME FOR ERA ENROLLMENT?

- ERA enrollment requests can take 15-30 days to process