

# VAPCCC REGION 6 (VAP06) ERA/EFT PRE-ENROLLMENT INSTRUCTIONS



## WHAT FORM(S) SHOULD I DO?

- [ERA Enrollment Request](#)
  - DEG 2: Trading Partner ID – 98366
  - DEG 7: Preference for Aggregation of Remittance Data – Should match EFT selection
  - DEG 7: Method of Retrieval – Clearinghouse
  - DEG 8: Clearinghouse Name – Office Ally
  - DEG 8: Clearinghouse Contact Name – Customer Service
  - DEG 8: Telephone Number – (360) 975-7000
  - DEG 8: Email Address: [info@officeally.com](mailto:info@officeally.com)
- [EFT Enrollment Request](#)
- Full ERA Instructions Available [HERE](#)

## WHERE SHOULD I SEND THE FORM(S)?

- You can submit the forms electronically by clicking '**Submit**' when completing them online.

## WHAT IS THE TURNAROUND TIME FOR ERA ENROLLMENT?

- ERA enrollment requests can take 15-30 days to process.