

WHICH FORMS SHOULD I COMPLETE?

- Complete [online enrollment](#)
 - o Click [here](#) for full instructions.
 - o Check your HIPAA compliant EDI Transaction(s): **837, and/or 835**
 - o Input Provider Information, Next
 - o Choose preference for aggregation
 - o Method of Retrieval: Clearinghouse
 - o Clearinghouse Information:
 - Name: **Office Ally**
 - Contact Name: **EDI Enrollment Department**
 - Phone: **360-975-7000**
 - Email: payerenrollment@officeally.com

WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 10 business days.

HOW DO I CHECK STATUS?

- Once Capital Blue Cross receives your Electronic Data Interchange Enrollment for 837 and/or 835, they will email the confirmation approval in the allotted timeframe.
 - **After you receive confirmation that you have been linked to Office Ally, you MUST email payerenrollment@officeally.com PRIOR to submitting claims electronically.**
 - o **Email Subject:** Capital Blue Cross (23045) – EDI Approval
 - o **Body of Email:**
 - Please log my EDI approval for Capital Blue Cross
 - Provider Name:
 - Provider Address:
 - Provider NPI:
 - Provider TIN:
- (If you have more than one billing provider to log, you may list them all in one email)