



# Office Ally

## PARTNERSHIP HEALTHPLAN OF CA (CPP08) EDI-ENROLLMENT INSTRUCTIONS

### WHICH FORMS SHOULD I COMPLETE?

- [837 Claims Enrollment & Payer Agreement](#)
- [835 ERA Enrollment & Payer Agreement](#)

### WHERE SHOULD I SEND THE FORM(S)?

- Email to [EDI-Enrollment-Testing@partnership.org](mailto:EDI-Enrollment-Testing@partnership.org)

### WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 4-6 weeks.

### HOW DO I CHECK STATUS?

- Notice of Approval will be emailed to the provider and Office Ally.
- **Prior to submitting electronic claims,** A set up within Office Ally's system is required. Office Ally will notify you once the set up is complete.
- If testing is required prior to submitting claims, the payer will notify via email and request 2-3 test claims to pass.