



IMAGINE360 ADMINISTRATORS (GPA) (48143) PRE-ENROLLMENT INSTRUCTIONS

WHICH FORMS SHOULD I COMPLETE?

- ERA enrollment is completed within your [Ventanex Provider Payment](#) account
 - o If you do not have a Ventanex account, please register [HERE](#)
 - o Select "Office Ally" from the Clearingh
 - o EFT enrollment is also requiredouse drop down list

WHERE SHOULD I SEND THE FORM(S)?

- Enrollment is completed online

WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 7 to 10 business days

HOW DO I CHECK STATUS?

- After 10 business days, you may call the vendor at (888) 473-9025 to verify if you are linked to Office Ally for ERA.