Office Ally

MEDICAID COLORADO (77016)
EDI-ENROLLMENT INSTRUCTIONS

WHICH FORMS SHOULD I COMPLETE?

- Enrollment is completed online [HERE](#)
    - Log into your Colorado Medicaid provider portal account
    - Click "**Manage Accounts**"
    - Select "**Link Registered Trading Partner ID for X12 Reports**"
    - Enter **5285916** in the "**Trading Partner ID**" box and press "**Validate Trading Partner**".
    - Select the transactions that will be conducted by Office Ally on your behalf.
        - 5010 – 837P – Batch – X12 – Health Care Claim Professional
        - 5010 – 837I – Batch – X12 – Health Care Claim Institutional (select if submitting UB04)
        - 5010 – 835 – Batch – X12 – Health Care Claim Payment/Advice
        - 5010 – 277CA – Batch – X12 – Health Care Claim Acknowledgement

- **Note:** The above process is for providers already approved through Colorado Interchange. For additional information visit: https://www.colorado.gov/hcpf/provider-enrollment

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WHERE SHOULD I SEND THE FORM(S)?

- All form should be submitted online.

WHAT IS THE TURNAROUND TIME?

- Standard Processing Time is 7 -10 business days.

HOW DO I CHECK STATUS?

- Once you have completed the instructions above, you will be linked to Office Ally's Trading Partner ID

- **Once you receive confirmation that you've been linked to Office Ally, you may begin submitting your claims electronically.**